ONLINE BANKING BUSINESS ACCOUNT SWEEPS



INTRODUCTION

The business sweep feature ensures that a certain threshold is maintained in a business checking account by transferring funds between the checking account and a higher interest money market or savings account at the end of each business day. You can set up sweeps in any amount between \$1 and \$100,000, based on your business balances and needs.

MOBILE SETUP INSTRUCTIONS

(View instructions for a Computer Desktop Setup in a separate document)

- 1. Click More
- 2. Select Business Services
- 3. Select Account Sweeps



Select From Account

< Account Sweeps	< Account Sweeps
An Account Sweep automatically transfers (or sweeps") excess cash from your business checking account to a higher-yield savings account. You can set a minimum balance for your checking account. If your balance goes above this amount, the extra money "sweeps" into your business savings account. If the checking balance drops too low, money is automatically transferred back to meet your minimum threshold. This ensures your business always has the cash it needs. Select an account below to begin creating your account sweep.	An Account Sweep automatically transfers (or "sweeps") excess cash from your business checking account to a higher-yield savings account. You can set a minimum balance for your checking account. If your balance goes above this amount, the extra money "sweeps" into your business savings account. If the checking balance drops too low, money is automatically transferred back to meet your minimum threshold. This ensures your business always has the cash it needs. Select an account below to begin creating your account sweep.
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From Account	From Account NON PRO ***
	To Account
NON PROFIT *** 🙆	BUSINESS S ***
Accounts Transfers Mobile Deposit More	Accounts Transfers Mobile Deposit More

Select To Account

- 1. Fill out the Minimum Checking Balance amount
- 2. Fill out the Maximum Checking Balance Amount
- 3. Fill out the Minimum Sweep Amount
- 4. Click Submit



Confirm your Account Sweeps setup

and click **Submit**

Your new account sweep is created as an **Existing Sweep**

